



DELIC RFA# 58800-00010740
Early Childhood Equity Fund
Birth Through Five Literacy Grants
Addendum 1

This Addendum No. 1 modifies the Request for Application (RFA) Document(s) only to the extent indicated herein. All other areas not specifically mentioned or affected by this Addendum shall remain in full force. This Addendum No. 1 shall be added as a part of the RFA.

Deleted language is ~~struck through~~, added language is **bolded and underlined**.

- 1) OregonBuys closing date currently states 7/31/2024. The correct closing date for this RFA if August 2, 2024.
- 2) Section 3, Process and Requirements, numbering error:

SECTION 3: PROCESS AND REQUIREMENTS

3.1 GRANT PROCESS

3.1.1 Public Notice

The RFA, including all Addenda and attachments, is published on Agency's website at <https://www.oregon.gov/delc/programs/Pages/early-childhood-equity-fund.aspx#BirthThroughFiveRFA>

as well as in the State of Oregon's electronic procurement system at ([oregonbuys.gov](https://www.oregonbuys.gov)). RFA documents will not be mailed to prospective Applicants.

Agency will advertise all Addenda on its website and in OregonBuys. Prospective Applicants are solely responsible for checking Agency's website or OregonBuys to determine whether any Addenda have been issued. Addenda are incorporated into the RFA by this reference.

3.1.2 Questions/ Requests for Clarification

All inquiries, whether relating to the RFA process, administration, deadline, or method of award, or to the intent or technical aspects of the RFA must:

- Be emailed to the SPC;
- Reference the RFA number;
- Identify Applicant's name and contact information;
- Refer to the specific area of the RFA being questioned (e.g., page, section, paragraph number, etc.); and
- Be received by the due date and time for questions/ requests for clarification identified in the Schedule.

3.1.3 Pre-Application Conference

A pre-Application conference will be held at the date and time listed in the Schedule. Prospective Applicants' participation in this conference is highly encouraged but not mandatory.

The purpose of the pre-Application conference is to:

- Provide an additional description of the project;
- Explain the RFA process; and
- Answer any questions Applicants may have related to the project or the process.

Statements made at the pre-Application conference are not binding upon Agency. Applicants may be asked to submit questions in writing.

3.1.3.1 Attendance at Pre-Application Conference

Registration is not required to attend a pre-Application conference. The pre-Application conference can be access at the following link:

Pre-Application conference (English and Spanish)

Link: <https://www.zoomgov.com/j/16057000840?omn=1615219842>

~~3.1.1~~ 3.2.1 Application Due Date

Applications and all required submittal items must be received by the SPC on or before Closing. Applications received after Closing will not be accepted. All Application modifications or withdrawals must be completed prior to Closing.

Applications received after Closing are considered LATE and will NOT be accepted for evaluation. Late Applications will be returned to the respective Applicant or destroyed.

3.1.2 3.2.2 Application Submission

Applicant is solely responsible for ensuring its Application is received in accordance with the RFA requirements before Closing. Agency is not responsible for any delays by transmission errors or other mistaken delivery. Only complete Applications submitted by Closing will be scored. Applications submitted by any means not authorized may be rejected. Only the following submission option is permitted for this RFA:

Email. An electronic version of the **complete** Application must be emailed to the SPC. Only complete Applications submitted by Closing will be scored. SPC will respond via email to confirm receipt.

3.1.1 3.2.3 Modification or Withdrawal of Applications

Any Applicant who wishes to modify or withdraw an Application already received by Agency must do so prior to Closing. Applicant must submit its modification or request to withdraw to the SPC using one of the manners listed in the Application Submission section. Modifications must denote the specific change(s) to the Application submission. All requests must reference the RFA number.

3.1.2 3.2.4 Application Rejection

Agency may reject an Application for any of the following reasons: Applicant fails to substantially comply with all prescribed RFA procedures and requirements;

- Applicant makes any contact regarding this RFA with State representatives such as State employees or officials other than the SPC or those the SPC authorizes, or initiates inappropriate contact with the SPC;
- Applicant attempts to inappropriately influence a member of the Evaluation Committee; or
- Application is conditioned on Agency's acceptance of any other terms and conditions or rights to negotiate any alternative terms and conditions that are not reasonably related to those expressly authorized for negotiation in the RFA or Addenda.